

KING GEORGE'S FIELD CHARITY BOARD

Tuesday, 9 January 2018 at 6.00 p.m. OR at the rise of Cabinet,
whichever is later

C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London,
E14 2BG

The meeting is open to the public to attend.

Members:

Mayor John Biggs	(Executive Mayor)
Councillor Amina Ali	(Cabinet Member for Environment)
Councillor Asma Begum	(Cabinet Member for Community Safety)
Councillor Rachel Blake	(Cabinet Member for Strategic Development & Waste)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Denise Jones	(Cabinet Member for Health & Adult Services)
Councillor Abdul Mukit MBE	(Cabinet Member for Culture and Youth)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Education and Children's Services)

[The quorum for this body is 3 Members]

Contact for further enquiries:

Joel West, Democratic Services,
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG
Tel: 020 7364 4207
E-mail: joel.west@towerhamlets.gov.uk
Web:

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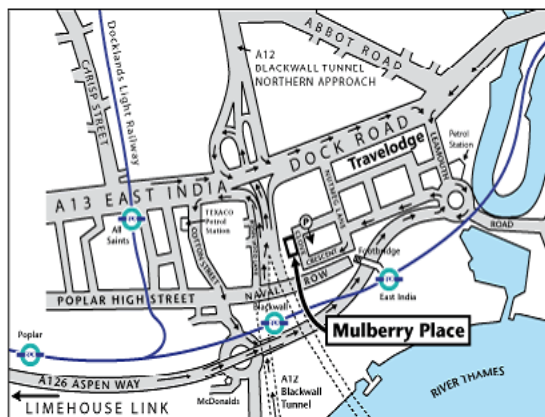
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A Guide to KING GEORGE'S FIELD CHARITY BOARD

Decision Making at Tower Hamlets

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has also appointed this Board to administer the affairs of two charities of which the Council is sole trustee. Membership of the Board is set out on the front page of this agenda.

Which decisions are taken by King George's Field Charity Board?

The Board administers the affairs of the King George's Field, Mile End charity, and the King George's Field – Stepney (Tredegar Square, Bow) charity and discharges all duties of the Council as sole trustee of these Charities. Decisions on these matters are executive decisions and so are treated much in the same way as decisions of the Mayor.

The Board may also take Key Decisions. The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through www.towerhamlets.gov.uk/committee

Published Decisions and Call-Ins

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Thursday, 11 January 2018**
- The deadline for call-ins is: **Thursday, 18 January 2018**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

Public Engagement at King George's Field Charity Board

The main focus of King George's Field Charity Board is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to King George's Field Charity Board (details on the front page) by 5 pm the day before the meeting.

APOLOGIES FOR ABSENCE

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS (5 - 7)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See attached note from the Monitoring Officer.

2. MINUTES OF THE PREVIOUS MEETING(S) (9 - 11)

To confirm as a correct record the minutes of the meeting of the Board held on 12 December 2017.

**PAGE
NUMBER**

3. UNRESTRICTED REPORTS FOR CONSIDERATION

3.1 King George's Fields Charitable Trust Annual Report and Accounts, 2016/2017

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The King George's Field Charity Board is recommended to:

1. Agree the annual report and accounts for the King George's Field, Mile End Charity (registered number 1077859) for the 2016/2017 financial year set out in Appendix 1.
2. Agree the annual report and accounts for the King George's Field, Tredegar Square charity (registered number 1088999) for the 2016/2017 financial year set out in Appendix 2.
3. Subject to approval of 1 and 2 above, and the Councils Accounts for 2016/17 being signed off, authorise the Trust to sign the 2015/16 annual reports and accounts for submission to the Charity Commission by 31st January 2018.

4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

Next Meeting of the Board.

Tuesday, 6 March 2018 at 5.30 p.m. in the Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

Agenda Item 1

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer – 020 7364 4800.

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD

HELD AT 5.34 P.M. ON TUESDAY, 12 DECEMBER 2017

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Mayor John Biggs	(Executive Mayor)
Councillor Amina Ali	(Cabinet Member for Environment)
Councillor Asma Begum	(Cabinet Member for Community Safety)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Denise Jones	(Cabinet Member for Health & Adult Services)
Councillor Abdul Mukit MBE	(Cabinet Member for Culture and Youth)

Apologies:

Councillor Rachel Blake	(Cabinet Member for Strategic Development & Waste)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Education and Children's Services)

Officers Present:

Paul Greeno	(Senior Corporate and Governance Lawyer, Legal Services)
Stephen Murray	(Head of Arts and Events)
Joel West	(Senior Democratic Services Officer)

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None were declared.

2. MINUTES OF THE PREVIOUS MEETING(S)

That the unrestricted minutes of the Board meeting held on 27 June 2017 be approved and signed by the Chair as a correct record of proceedings.

3. UNRESTRICTED REPORTS FOR CONSIDERATION

3.1 Updates on Mile End Park

Stephen Murray, Head of Parks and Events, introduced the report.

The Mayor noted that there had been a submission to the Board by the Friends of Mile End Park (FOMEPE) in relation to several of the matters discussed in the report and he invited Mr John White, Chair of FOMEPE, to address the meeting. Mr White advised:

- i. An informal arrangement is in place to provide FOMEPE with occasional free access of Park facilities. He believed that an arrangement had previously been discussed which would provide the Friends with six days free use each year, but this was not always honoured. Officers advised this arrangement has not been formally agreed by the Board. The Board agreed the six days free use proposal in principle, subject to legal advice. It understood a community lettings policy may have been proposed in the past and would welcome revisiting this idea.
- ii. FOMEPE is concerned with the report pertaining to the repairs at the lakes as it feels there may be alternative options available to solve this issue that are not presented in it. The Board also felt that the report lacks sufficient detail on which to base a decision and asked that a more comprehensive analysis of this matter is brought to a future meeting.
- iii. FOMEPE would welcome an arrangement for the annual Park Life event to be organised by FOMEPE but funded by the Park. He estimated the costs of the event at around £5,000-£6,000. Officers expressed some concern as to the legal ramifications of such a proposal. The Board asked that a meeting be arranged between FOMEPE, officers, Councillor Denise Jones and Councillor Abdul Mukit to discuss this proposal.

The Board felt the requests by FOMEPE had exposed some of the distinctions between Board members' roles as both Councillors and trustees of the charities, so asked for a note to help them manage this dual role.

The Board noted the guidance for applying to place statues, plaques etc and indicated it would welcome its application to lands managed by the King George's Field charities. Regarding the proposal to erect a statue of Swami Vivekananda in Mile End Park, the Board discussed the new information that had been provided by applicants since this proposal was last discussed. Members noted the application did not evidence a direct link between Swami Vivekananda to the proposed site. The Board therefore determined that the application did not fulfil the guidance criteria and so should be refused.

The Board asked that future updates include greater financial information such as management accounts, projected income and comparisons to previous years.

RESOLVED:

That the King George's Field Charity Board:

1. Notes the information update on free to access activities in Mile End Park
2. Agrees in principle that the Friends of Mile End Park be allowed up to six free days' hire of park facilities each year, subject to legal advice.
3. Notes the summary of commercial activity in Mile End Park
4. Notes the update on the lakes by the Arts and Eco Pavilions and asks that officers prepare a more comprehensive analysis of the issues, options and projected costs regarding the water loss and methods to rectify it.
5. Rejects the proposal to erect a statue of Swami Vivekananda in Mile End Park, primarily on the grounds that the application does not evidence a direct link of the subject to the site.
6. Agrees that the proposed guidance for applying to place statues, plaques etc as presented at Appendix 5 of the report should also apply to lands managed by the King George's Field Charity Trust, but asks that a tailored version of the guidance is submitted to a future meeting of the Board for formal approval.
7. Asks that guidance is prepared to inform the Board of their powers and duties as Trustees of the King George's Field charities and how this differs from their role as Members of the Council.


4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

None.

The meeting ended at 6.23 p.m.

Chair, Mayor John Biggs
King George's Field Charity Board

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<p>King George's Field Charity Board</p> <p>9th January 2018</p>	
<p>Report of: Debbie Jones Corporate Director of Children's</p>	<p>Classification: Unrestricted</p>
<p>King George's Fields Charitable Trust Annual Report and Accounts, 2016/2017</p>	

Lead Member	Councillor Abdul Mukit, Cabinet Member for Culture and Youth
Originating Officer(s)	Stephen Murray –Head of Arts, Parks and Events Stephen Adams – Finance Business Partner
Wards affected	Mile End
Key Decision?	No
Community Plan Theme	A great place to live

Executive Summary

This report provides details of the annual report and accounts of the King George's Field Mile End and King George's Field Tredegar Square charities for the 2016/2017 financial year.

Recommendations:

The King George's Field Charity Board is recommended to:

1. Approve the annual report and accounts for the King George's Field, Mile End Charity (registered number 1077859) for the 2016/2017 financial year set out in Appendix 1.
2. Approve the accounts for the King George's Field Tredegar Square charity (registered number 1088999) for the 2016/2017 financial year set out in Appendix 2.
3. Subject to approval of 1 and 2, authorise the signing of the 2016/17 annual report and accounts for submission to the Charity Commission by 31st January 2018.

1. REASONS FOR THE DECISIONS

- 1.1. The King George's Fields charity is registered with the Charity Commission as The King George's Field, Mile End charity, registered number 1077859 ("the Mile End charity").
- 1.2. The Council is the trustee of the charity and the Council is the freehold owner of the land which is the subject of this report.
- 1.3. The King George's Fields Charity Board ("the Board") is an executive decision making body referred to at paragraph 1.4 of the Council's Constitution, which gives the Board the following function of

Administering the affairs of the King George's Fields Charity and discharging all duties of the Council as sole trustee of the Charity.

- 1.4. The resolution of the board is required before the Council can put into effect the recommendations contained within this report.

2. ALTERNATIVE OPTIONS

- 2.1 There are no alternative options

3. DETAILS OF REPORT

- 3.1 The annual report provides details of the activities undertaken throughout 2016/17 financial year as set out in Appendix 1. This will form the annual trustees report as part of the annual submission to the Charity Commission.
- 3.2 The report and accounts relate to the King George's Field, Mile End charity (registered number 1077859) which includes Stepney Green and Whitehorse Road Open Space and King George's Field Tredegar Square charity (registered number 1088999). From the accounts attached in the appendices, the Board will see that King George's Field Mile End produced a surplus of £26,943 and that King George's Field Tredegar Square achieved a balanced position. The reserve balance now stands at £169,335.
- 3.3 The variations in both the sources of income and variations in expenditure are analysed in more detail in paragraphs 3.6 & 3.7.
- 3.4 The accounts are prepared from the information contained in the Council's accounts for the same year r 2016/2017.
- 3.5 The major items of income and expenditure are outlined within the account as follows:

- Income-

The major income items are commercial rents generated from shop lettings at Mile End Park and hire of the Arts and Ecology Pavilions.

- Salaries-
This covers the cost of the Parks Service staffs who manage the facilities.
- Repairs and Maintenance-
Includes all repairs to buildings, trees and fences, and grounds maintenance costs.

3.6 The major variations in income, for King George's Field, Mile End, between 2015/2016 and 2016/2017, are shown in the table below, together with a brief explanation of the major changes. The figures referred to below are shown on page 9 of the Appendix 1 notes to the accounts of King George's Field Mile End.

Source of Income	2016/17	2015/16	Variance	Comment
	£	£	£	
Rentals	607,783	512,293	95,490	All units fully occupied and rent reviews currently underway..
Other Lettings	222,677	208,732	13,945	Increase in lettings activity from the Arts and Ecology Pavilion
Multi-Pitch Income	73,277	67,649	5,628	Income from the new Astro Turf at Stepney Green
Other Income	133,566	251,600	(116,033)	Additional one off contribution made in previous year from 1) use of land by Crossrail shaft, 2)additional filming income and 3)insurance payment

3.7 The major variations in expenditure, for King George's Field, Mile End, between 2015/2016 and 2016/2017, are shown in the table below, together with a brief explanation of the major changes. The figures referred to below are shown on page 9 of the Appendix 1 notes to the accounts of King George's Field Mile End.

Type of Expenditure	2016/2017 Actual £	2015/2016 Actual £	Variance £	Changes
Employee Related	197,318	186,840	10,470	Pay and increments and additional costs for events
Employee Related Expenditure	70,644	26,934	43,710	Increase in casuals funded from events
Repairs & Maintenance	543,375	459,474	83,901	Corporate Landlord recharged costs which includes energy and water

- 3.8 The outturn position for King George's Field Mile End was a surplus of £26,943. This has contributed to the reserve which has a balance of £169,335.
- 3.9 King George's Field Tredegar square recorded a breakeven position. The 10k of expenditure for Repairs and Maintenance related to grounds maintenance work.
- 3.10 To comply with the Charity Commission's requirements, the Board are asked to note and endorse the accounts, and agree their submission to the Charity Commission.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 The report seeks the King George's Field Board approval of the annual report and accounts for 2016/17 financial year for both Mile End and Tredegar Square charities. The Board as Trustees of the Charity are responsible for the administering the affairs and discharging all duties of the Council. There is also the responsibility to ensure that sufficient income is generated to contribute towards sustaining the overall financial position of the park, and therefore it is essential that the income is maximised and costs managed.
- 4.2 The outturn for the financial year 2016/17 delivered a surplus of £26,943. The surplus has been transferred to the reserve for the King George's Field, Mile End which is increased to £169,335 at the 31st March 2017. The extent to which additional income continues to be generated through the activities of the Trust and used as a subsidy or, for maintaining the long term future of the park will need to be considered alongside the Council's Medium Term Financial Strategy as part of the budget process.

5. LEGAL COMMENTS

- 5.1 The Council is the Trustee of the Mile End Charity pursuant to the Governing Document which is a Scheme dated 28th February, 2000. The Council is also the Trustee for Tredegar Square with the Trust deeds. The Council's

constitution establishes the King George's Fields Charity Board to administer the charities affairs and discharge the Council's trustee functions.

- 5.2 The trustees have a duty to keep the accounting records and must prepare a statement of accounts in respect of each financial year. The attached statements of accounts are required to comply with the requirements of the Charities Act 2011 and the Statement of Recommended Practice- Accounting and Reporting by Charities 2015, and the Charities (Accounts and Reports) Regulations 2008.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 Mile End Park is an important community asset that is open to all. As the population of the borough increases it, along with other parks, becomes increasingly important as a facility for healthy living and community activity promoting community cohesion.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 The King George's Fields Trust is required to consider the value for money implications of its decisions and to secure best value in the provision of all its services. The publication of the annual report and statement of accounts provides the evidence of the aims of the Trust to secured improvement in service delivery and use of resources. This enables benchmarking against similar facilities to be undertaken to ensure we remain competitive in the hire of our buildings and spaces and maintenance of the Park..

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 The management of Mile End Park is focussed on providing good quality green spaces in a sustainable way
- 8.2 The commercial aspects of the park directly link to supporting the maintenance of this key green space.
- 8.3 The park plays an important role in promoting bio diversity and educating the public on environmental issues.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 The Park management acts to create a sustainable income stream to support the maintenance of the park and its infrastructure.
- 9.2 There has been a recent review of operational inspections and maintenance procedures of play equipment in the park and changes, including use of specialist software on hand held tablets, are being embedded now. At the

same time all risk assessments have been reviewed for quality and implementation.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 Mile End Park forms part of the boroughs facilities that help to engage young people in healthy outdoor and indoor activity.

11. SAFEGUARDING IMPLICATIONS

11.1 No safeguarding risks or benefits have been identified.

Linked Reports, Appendices and Background Documents

Linked Reports

- None

Appendices

- Appendix 1 – Annual Report and Accounts, King George’s Field Mile End Trust charity
 - Appendix 2 – Annual Report and Accounts, King George’s Field Tredegar Square charity
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Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

Officer contact details for documents:

N/A

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859

REPORT OF THE TRUSTEES For The Year Ended 31 March 2017

The trustees present their report and the financial statements for the year ended 31 March 2017. The financial statements are subject to audit, and are shown on pages 5 to 10 of this report.

The legal and financial information set out below forms part of this report. The financial statements comply with current statutory requirements, the constitution, and the Statement of Recommended Practice FRS102 -Accounting and Reporting by Charities, as published by the Charities Commission in July 2014 (amended February 2016), and the Charities (Accounts and Reports) Regulations 2008 (S.I. No 629, 2008).

EXPLANATORY NOTE

King George's Field Mile End is a registered charity. It is referred to throughout this report as the "Charity".

STRUCTURE, GOVERNANCE AND MANAGEMENT

The sole trustee of the Charity is the London Borough of Tower Hamlets, which delegates its responsibilities to a Committee called the King George's Field Trust Charity Board which directs the affairs of the Charity and acts as the Charity's trustees. The affairs of the Charity are directed by the Board of Trustees. The trustees meet formally quarterly or more frequently, if required. For Mile End Park, the original master plan, directed by the Trustees, is now largely complete. There is a formal agenda for meetings which is agreed in advance with the Chair of the Trustees. For Mile End Park, an Annual Management Plan is produced, which is geared to the annual Green Flag competition, and looks at the park for the period January to December.

The Parks Service within Tower Hamlets Council was restructured into the Arts, Parks and Events Service during 2012/ 2013. Key responsibility for this service rests with the Head of Arts, Parks and Events. Mile End Park is managed by the Parks Manager and the day to day running of Mile End Park is delegated to the Parks Development Officer (Community); Parks Development Officer (Infrastructure) and Parks Community Involvement Officer (Young People).

The original Trust Deed, and the subsequent variations, which are referred to below, also dealt with the use of other open space and park areas, within what is now the London Borough of Tower Hamlets. These other areas are managed by other Council employees.

The members of the Charity Board were also those Councillors who were the members of the Mayoral Cabinet.

Appendix 1

.OBJECTIVES AND ACTIVITY

The Charity's objectives are set out in the Trust Deed, dated 9th November, 1965, and a Deed of Variation dated 29th January, 1997. They are as follows:

- To preserve in perpetuity the covenanted land and to apply the land to such charitable purposes as are set out in the Recreational Charities Act 1958, including the construction of indoor recreational facilities, subject to the approval of the National Playing Fields Association and the Charity Commission in respect of any additional purposes.

Generally, the Charity maintains the area of Mile End Park as a park and open space for the recreation of the general public, including but not limited to the inhabitants of the London Borough of Tower Hamlets. The other park and open space areas are managed to achieve similar objectives

ACTIVITIES REPORT - MILE END PARK 2016-2017 plus updates

General

- The park retained its Green Flag status for 2016/2017.
- The park continued to benefit from a growing corporate volunteer scheme which provides free labour and an income stream to the park. Over 1000 corporate volunteers carried out horticultural and grounds maintenance based activities throughout the year.
- The commercial units situated under the Green Bridge continue to generate income to the Trust and have remained fully occupied.
- 6 community events, with estimated attendance of 3000 participants. This includes ranger run events such as "Day at the Seaside" and those external organised events such as East End Canal Festival and Gypsy and Traveler Fair.
- Commercial units situated under the bridge are fully let and rent reviews underway on some.
- The two Mile End Park car parks continue to generate a reasonable income in 2016-17 with Haverfield Road £16,166 for the year (2015/6 £17,210), and Lawton Road £27,908 (2015/6 £30,519).

Events

The service carried out several successful community events and children's activities, within the children playground and elsewhere in the park.

The service has worked in partnership with various local community groups, including the Friends of Mile End Park, and delivered many events for the locals and marginalised groups. The park has also seen an increase in the number of community and charity led events.

Appendix 1

Biodiversity Activities and Achievements

As a Metropolitan Site of Importance for Nature Conservation, Mile End Park contains some of the best example of London's habitats with particular rare species or important populations of species that are particularly significant within heavily built-up areas. The park is now amongst a selected number of green spaces in London which is noted for its ability to support a significant proportion of London's wildlife and to provide opportunities for people to have contact with the natural environment. This is reflected in the London Plan and local plans where it is afforded protection. The park is now mapped out annually with the Council's Bio Diversity officer to identify areas where the grass will not be cut and shrubs not cut back to encourage bird and insect life.

Arts and Ecology Pavilions

The commercial bookings at both Pavilions have continued to rise as have the number of free to access days for the public.

Commercial Hire income 2016-17:

- Arts Pavilion.£95,455 (15/16 £89,877)
- Eco Pavilion £127,222 (15/16 £90,707)

Note: This is invoiced income and there are overheads offsetting it.

Free to access days 2016 -17

- Arts Pavilion 151 (15/16 - 101)
- Eco Pavilion 36 (15/16 – 18)

Mile End Park Friends Group

Rangers continue to work with Mile End Friends actively supporting their annual event and providing space for meetings. The group gets sight of the annual management plan refresh for Mile End Park.

Tredegar Square

There have been no significant changes to Tredegar Square, which falls under the Trust, and it continues to be maintained by the Clean and Green team to a good standard.

Appendix 1

THE CHARITY TRUST BOARD

The board consisted of the Mayoral Cabinet with the following members for the financial year, 2016/2017

Mayor John Biggs	Chair
Councillor Sirajul Islam	Vice Chair
Councillor Shiria Khatun	Member
Councillor Rachael Saunders	Member
Councillor Rachel Blake	Member
Councillor David Edgar	Member
Councillor Amy Whitelock Gibbs	Member
Councillor Ayas Miah	Member
Councillor Joshua Peck	Member
Councillor Asma Begum	Member

However, when they meet as the Board, their key decision-making must, as trustees, be in the best interests of the park and open space areas, within King George's Field.

AUDITORS

The accounts for 2016/2017 are subject to audit. The Charity's auditors are the Council's External Auditors, KPMG. The Charity accounts sign off are subject to the audit sign off of the council's annual accounts for 2016/17.

BANKERS

The Charity's bankers are the bankers for the London Borough of Tower Hamlets, which is the RBS Bank.

SOLICITORS

The Charity's solicitors are the Legal Service of the London Borough of Tower Hamlets.

PRINCIPAL ADDRESS

The principal address of the Charity is the Council's address:
Tower Hamlets Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

This report and the financial statements would need to be approved by the Trustees on 9th January 2018, and signed on their behalf by the Mayor of London Borough of Tower Hamlets, Chair of King George's Fields Charity Board.

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859 STATEMENT OF FINANCIAL ACTIVITIES (Including an Income & Expenditure Account) For the year ended 31 March, 2017

	Note	UNRESTRICTED FUNDS 2016/17 £'000	PRIOR YEAR TOTAL FUNDS 2015/16 £'000
<u>Incoming Resources</u>			
Income from General Fund			
Donations and legacies	3	19	20
Other trading activities	4	904	789
Other Income		136	252
Total Income		1,058	1,061
<u>Expenditure on Charitable activities</u>			
Charitable activities	5	1,031	938
Total Expenditure		1,031	938
Net Income/ (expenditure) and net movement in funds for the year		27	122
RECONCILIATION OF FUNDS			
Total Funds brought forward		142	40
Total Funds carried forward		169	142

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859 BALANCE SHEET

As at 31 March, 2017

		UNRESTRICTED FUNDS	
		2016/17	2015/2016
	<u>Note</u>	£'000	£'000
Fixed Assets	8	-	-
Current Assets			
Debtors & Payments In Advance	9	18	-
Cash at bank	10	<u>259</u>	<u>291</u>
		<u>278</u>	<u>291</u>
Current Liabilities			
Creditors	11	3	63
Receipts In Advance	11	<u>106</u>	<u>86</u>
		108	149
Net Current Assets		<u>169</u>	<u>142</u>
Total Unrestricted Funds		<u>169</u>	<u>142</u>

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859 Statement of Cash Flows

As at 31 March, 2017

		2016/17	2015/16
Cash flow from operating activities			
	Note	£'000	£'000
Net incoming resources	2	27	122
Increase (decrease) in Trade and other receivables		(18)	61
Increase (decrease) in Trade and other payables		<u>(40)</u>	<u>105</u>
Cash provided by (used in) financing activities		(59)	166
Increase (decrease) in cash and cash equivalents in the year		(32)	288
Cash and cash equivalents at the beginning of the year		288	3
Total cash and cash equivalents at the end of the year		<u>257</u>	<u>291</u>

Appendix 1

KING GEORGE'S FIELD, MILE END CHARITY NO 1077859

Notes to the financial statements For the year ended 31 March 2017

1. Accounting Policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with appropriate accounting standards. They follow the recommendations in the Statement of Recommended Practice- Accounting FRS 102 and Reporting by Charities, issued in July, 2014
- b) Income is recognised in full in the Statement of Financial Activities in the year in which it is receivable. Fees, charges and rents are accounted for as income at the date the Charity provides the relevant services.
- c) There are no restricted funds, within the definition contained in the SORP FRS102. Incoming resources are therefore used for any of the Charity's purposes.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended exclude VAT which is recoverable by the London Borough of Tower Hamlets.
- e) Where income or expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the balance sheet.
- f) Employees working in the Mile End Park and at other parks and open spaces are Council employees. They are eligible to join the Local Government Pension Scheme administered by the London Borough of Tower Hamlets.

2. Financial Performance of the Charity

The summary financial performance of the charity:

<u>Income</u>	UNRESTRICTED FUNDS	
	2016/17	2015/16
	£'000	£'000
Total Income	1,058	1,061
Expenditure on Charitable activities	1,031	938
Net Income /(Expenditure)	27	122
Total Funds Brought Forward	142	20
Total Funds Carried Forward	169	142

Appendix 1

3. Income from donations and legacies

<u>Income</u>	UNRESTRICTED FUNDS	
	2016/17 £'000	2015/16 £'000
<i>Donations and legacies</i>		
<i>Sponsorship</i>	19	20

4. Income from other charitable activities

<u>Income</u>	UNRESTRICTED FUNDS	
	2016/17 £'000	2015/16 £'000
<i>Other trading activities</i>		
Rentals	608	512
Other Lettings	223	209
Multi-Pitch Income	73	68
<i>Other Income</i>	<u>136</u>	<u>252</u>
Total Income	<u>1,039</u>	<u>1,040</u>

5. Summary analysis of expenditure on charitable activities

<u>Expenditure on Charitable activities</u>	UNRESTRICTED FUNDS	
	2016/17 £'000	2015/16 £'000
Salaries	197	187
Employee Related Expenditure	71	27
Repairs & Maintenance	543	459
Energy & Water	9	47
Other Services	133	147
Communications	1	1
Stock & Equipment	40	39
Fees & Insurance	<u>38</u>	<u>31</u>
Total Expenditure	<u>1,031</u>	<u>938</u>

Appendix 1

6. Staff Costs and Numbers

	2016/2017	2015/2016
Salaries	£163,049	£159,837
National Insurance	£14,870	£12,097
Pension Contributions	£19,399	£17,731
Total	£197,318	£186,840

No park employee received more than £50,000 during the year, as in both years only part of the Head of Arts Parks and Events salary costs were charged to the King George's Fields, Mile End accounts.

The average weekly number of employees during the year was as follows (full-time equivalents)

	2016/2017	2015/2016
FTE	7.0	.7.0

7. Taxation.

The Charity does not pay any tax on its activities, and statutory requirements relating to the payment of tax are not applicable.

8. Fixed Assets

No fixed assets are shown in the Charity's accounts. Any capital expenditure on the construction and improvement of assets in Mile End Park or the other parks and open spaces is shown in the accounts of the London Borough of Tower Hamlets, together with the financing of those construction and improvement works.

9. Debtors

	2016/2017	2015/2016
Debtors	£18,410	£156
Total	£18,410	£156

10. Cash at Bank

Funds held on behalf of the trust in the accounts in the name of the London Borough of Tower Hamlets.

	2016/2017	2015/2016
Cash at bank	£257,468	£290,899

11. Creditors.

Amounts Falling Due Within One Year:

	2016/2017	2015/2016
Creditors	£2,727	£62,781
Receipts in Advance	£105,586	£85,881
Total	£108,313	£148,662

Appendix 2

KING GEORGE'S FIELD, STEPNEY (TREDEGAR SQUARE, BOW) CHARITY NO 1088999

REPORT OF THE TRUSTEES For The Year Ended 31 March 2017

The trustees present their report and the financial statements for the year ended 31 March 2017. The financial statements are subject to audit, and are shown on pages 5 to 10 of this report.

The legal and financial information set out below forms part of this report. The financial statements comply with current statutory requirements, the constitution, and the Statement of Recommended Practice FRS102 -Accounting and Reporting by Charities, as published by the Charities Commission in July 2014 (amended February 2016), and the Charities (Accounts and Reports) Regulations 2008 (S.I. No 629, 2008).

EXPLANATORY NOTE

King George's Field, Stepney (Tredegar Square, Bow) is a registered charity. It is referred to throughout this report as the "Charity".

STRUCTURE, GOVERNANCE AND MANAGEMENT

The sole trustee of the Charity is the London Borough of Tower Hamlets, which delegates its responsibilities to a Committee of the Council called the King George's Fields Trust Charity Board which directs the affairs of the Charity and acts as the Charity's trustees. The affairs of the Charity are directed by the Board of Trustees. The trustees meet formally annually or as and when strategic direction is required. The Square is managed by Council employees of the London Borough of Tower Hamlets.

The members of the Charity Board were also those Councillors who were the members of the Mayoral Cabinet.

RISK ASSESSMENT

The Council has strategies to deal with business and operational risks. The Charity Board is satisfied that systems are in place to monitor and control all areas where there is an identifiable risk with financial, operational, or reputational implications.

OBJECTIVES AND ACTIVITY

Tredegar Square Gardens is located in the Bow West Ward of the London Borough of Tower Hamlets. The gardens and surrounding area are a designated Conservation Area for planning and development purposes.

The object of the Charity is the maintenance of the gardens for the use and enjoyment of the public.

Appendix 2

The gardens are approximately 0.5 hectares in area, and are formally laid out to grass, shrub beds, hedges and rose beds.

The gardens are maintained by the London Borough of Tower Hamlets. Horticultural maintenance is carried out regularly to an annual programme of works, and includes the pruning of shrubs, roses and hedges, weed control on beds and paths, grass cutting and maintenance of tree bases. Arboricultural work is carried out on an as required basis with the health and safety of the trees given a high priority. Bins and benches are provided for use by visitors and cleansing takes place frequently, normally daily.

The gardens are open during daylight hours. Park rangers and security staff patrol lock and unlock the gardens throughout the year.

FINANCIAL RESULTS

The net incoming resources for the year totalled £10,200 (£10,200 in 2015/2016). This represented the revenue contribution from the London Borough of Tower Hamlets equal to the costs incurred. As a result of this contribution, the Charity made neither a surplus nor a deficit for the financial year.

Full details of the Charity's revenue income and expenditure are given in the accompanying financial statements. This includes the figures for income and expenditure in the format required for submission to the Charity Commission, and these are shown on Page 6 of the report.

INVESTMENT POLICY AND PERFORMANCE

The Charity has no investments, since there are no surplus funds.

RESERVES POLICY

Since the sole trustee is the London Borough of Tower Hamlets, which meets in full the Charity's net expenditure, the Charity's funding is secured. The Trust Charity Board therefore does not need to set up any financial reserves to protect against any unforeseen fluctuations in income or expenditure.

RESPONSIBILITIES OF THE TRUSTEES

The Trust Charity Board are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the Balance Sheet date and of its incoming resources and application of resources, including income and expenditure for the year then ended.

In preparing those financial statements which give a true and fair view, the Board should follow best practice and:

- (a) select suitable accounting policies and then apply them consistently
- (b) make judgments and estimates that are reasonable and prudent

Appendix 2

(c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements

(d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue on that basis

The Board is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity, and to ensure that the financial statements comply with the relevant statutory requirements.

The Board is also responsible for safeguarding the assets of the Charity, and are hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE CHARITY TRUST BOARD

The board consist of the new Mayoral Cabinet with the following members:

Mayor John Biggs	Chair
Councillor Sirajul Islam	Vice Chair
Councillor Shiria Khatun	Member
Councillor Rachael Saunders	Member
Councillor Rachel Blake	Member
Councillor David Edgar	Member
Councillor Amy Whitelock Gibbs	Member
Councillor Ayas Miah	Member
Councillor Joshua Peck	Member
Councillor Asma Begum	Member

However, when they meet as the Board, their key decision-making must, as trustees, be in the best interests of the park area, within King George's Field.

AUDITORS

The accounts for 2015/2016 are below the threshold for an audit

BANKERS

The Charity's bankers are the bankers for the London Borough of Tower Hamlets, which is the RBS Bank.

SOLICITORS

The Charity's solicitors are the Legal Service of the London Borough of Tower Hamlets.

PRINCIPAL ADDRESS

The principal address of the Charity is the Council's address:

Appendix 2

Tower Hamlets Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

The annual report and the financial statements are to be approved by the Trustees and signed on their behalf by the Mayor of London Borough of Tower Hamlets, Chair of King George's Fields Charity Board.

Appendix 2

**KING GEORGE'S FIELD, STEPNEY
TREDEGAR SQUARE, BOW)
CHARITY NO 1088999
STATEMENT OF FINANCIAL ACTIVITIES
(Including an Income & Expenditure Account)
For the year ended 31 March, 2017**

	UNRESTRICTED FUNDS	
	<u>2016/17</u>	<u>2015/16</u>
<u>Income</u>	<u>£</u>	<u>£</u>
Donations and legacies	<u>10,200</u>	<u>10,200</u>
Total Income	<u>10,200</u>	<u>10,200</u>
<u>Expenditure</u>		
Expenditure on Charitable Activities	<u>10,200</u>	<u>10,200</u>
Total Expenditure	<u>10,200</u>	<u>10,200</u>
Net Income/(Expenditure)	<u>-</u>	<u>-</u>
Net Movement in Funds	<u>-</u>	<u>-</u>
<u>RECONCILIATION OF FUNDS</u>		
Total Funds Brought Forward	-	-
Total Funds Carried Forward	-	-

Appendix 2

KING GEORGE'S FIELD, STEPNEY (TREDEGAR SQUARE BOW) CHARITY NO.1088999 BALANCE SHEET

As at 31 March, 2017

	UNRESTRICTED FUNDS	
	<u>2016/17</u>	<u>2015/16</u>
	£	£
Current Assets		
Debtors	-	-
Other		
Creditors: amounts falling due within one year	-	-
Net Current Assets	<u>-</u>	<u>-</u>

Appendix 2

KING GEORGE'S FIELD, STEPNEY (TREDEGAR SQUARE, BOW) CHARITY NO 1088999

Notes to the financial statements For the year ended 31 March 2017

1. Accounting Policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with appropriate accounting standards. They follow the recommendations in the Statement of Recommended Practice-Accounting FRS 102 and Reporting by Charities, issued in July, 2014 (amended in February 2016).
- b) Income is recognised in full in the Statement of Financial Activities in the year in which it is receivable.
- c) There are no restricted funds, within the definition contained in the SORP FRS102. Incoming resources are therefore used for any of the Charity's purposes.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended exclude VAT which is recoverable by the London Borough of Tower Hamlets.
- e) Where income or expenditure has been recognised but cash has not been received or paid, a debtor or creditor the relevant amount is recorded in the balance sheet.
- f) Employees working in Tredegar Square are Council employees. They are eligible to join the Local Government Pension Scheme administered by the London Borough of Tower Hamlets. The staff costs are the apportioned costs of several Council employees (including employer's National Insurance and pension fund contributions).

2. Staff Costs

Staff costs were as follows: **2016/2017** **2015/2016**
Total £0 £0

No employees.

3. Taxation.

The Charity does not pay any tax on its activities, since in any financial year, expenditure equals income, and statutory requirements relating to the payment of tax are not applicable.

4. Fixed Assets.

No fixed assets are shown in the Charity's accounts. Any capital expenditure on the construction and improvement of assets in Tredegar Square would be shown in the accounts of the London Borough of Tower Hamlets, together with the financing of those construction and improvement works.

5. Creditors.

Amounts Falling Due Within One Year:	2016/2017	2015/2016
Trade Creditors	nil	nil
Receipts In Advance	nil	nil
Total	nil	nil

6. Debtors

	2016/2017	2015/2016
Commercial and other rentals	nil	nil
Other Debtors	nil	nil
Total	nil	nil

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